Children's Leader

This can either be done immediately after phase 1, or at a later date. However we would advise that your Organisation has all of its contacts data in the system before this.

SETTINGS

https://support.iknowcharity.co.uk/checkin/setting-up-child-checkin

☐ Record the details for your Team's DBS Checks.

☐ If your Church Administrator has added a 'Custom Field' for uploading DBS Certificates, upload them against your Team Members profile in 'People'. If not, perhaps ask them to do this.

☐ If your Children's ministry has multiple rooms available to use, set up Check-Points so that you're able to monitor the movements of the Children.

CHECK IN

https://support.iknowcharity.co.uk/modules/checkin/

☐ Explore the 'Check In without Parents option'. Consider using this for a youth programme.